

**Schedule to the Guidelines**  
[See clause 4(2)(B)]  
**SELF DECLARATION FORMAT**

(Affirmed either before Judicial Magistrate/Executive Magistrate/ Notary Public in Non-Judicial Stamp Paper of Rs. 10)

I/We/Shri/Smt..... Son/Daughter/Wife of .....  
aged about.....years, residing at..... Photo Id No being ..... ID  
type..... (Epic/AADHAR/Passport/Driving License etc.) do hereby solemnly affirm and undertake as follows:

That I am /We are the Proprietor/partner(s)/Director(s)/Manager(s)/Karta of M/S ..... at  
premises no .....Kolkata 700..... under Ward no.....

That the above referred Establishment is being used as .....only  
(Nature of trade, calling and profession)

I/We hereby solemnly affirm and state that the business which I/We have started isn't restrained or banned or prohibited by any Act, rules, Law or Order of any Court of Law or any competent authority and the premises where I am/We are carrying out the said profession, trade and calling is free from any encumbrances and in terms of law.

I/We hereby declare that the information provided above is true and correct to the best of my/our personal knowledge, information and belief.

I/We have obtained the necessary statutory Certificates, licenses, permissions, permit for carrying out of this trade, calling and profession and the place of business from the appropriate authority in accordance with law.

I/We shall be responsible or liable if the profession, trade, calling is carried out without Certificate of Enlistment or any of the certificates as per law from the appropriate authority.

I/We undertake to comply the provision of the West Bengal Shops and Establishment Act, 1963 and the Kolkata Municipal Corporation Act, 1980 and other laws if any and the rules and orders passed there under by any authority.

I/We undertake that the profession, trade, calling is being carried out in a residential/ non-residential building (strike out the inappropriate) and such profession, trade, calling does not violate any provisions of Sec 435/ 435A of the Kolkata Municipal Corporation Act, 1980.

I/We carry on trade, calling and profession, against which C.E. is applied for, which is located within the jurisdiction of Kolkata Municipal Corporation.

I am/We are fully aware about the consequences of giving false information. If the information is found to be false, I/We shall be liable for prosecution and punishment under the Indian Penal Code, 1860 and/or any other law applicable there to in addition to the cancellation of Certificate of Enlistment.

Name of the applicant (in capital letters): .....

Signature of the applicant: .....